



**BROWN**

Instrumentation for Molecular  
and Nanoscale Innovation

Joint Engineering & Physics  
Instrument Shop (JEPIS)  
Prince Lab, 215  
(401) 863-2575

## JEPIS WORK ORDER FORM

JEPIS Work Order No: \_\_\_\_\_

Today's Date: \_\_\_\_\_

Date Needed: \_\_\_\_\_

**Please fill in shaded areas only**

Description of work needed: \_\_\_\_\_

Account (CC, GR, GFT) \_\_\_\_\_

PRG (optional) \_\_\_\_\_

Assignee (optional) \_\_\_\_\_

Additional Worktags \_\_\_\_\_

Materials Worktag\* \_\_\_\_\_

*\*Only needed if using Physics Department allocation account*

Requested By \_\_\_\_\_

Email Address \_\_\_\_\_

Phone Number \_\_\_\_\_

Advisor/Manager \_\_\_\_\_

Email Address \_\_\_\_\_

Department \_\_\_\_\_

Description of Machining Process and Materials Used	Date	By	Materials Cost	Labor Hours

Vendor Order Number: \_\_\_\_\_

**TOTALS**

**Hrs**

**\$**

Completion Date: \_\_\_\_\_